

CDOT Flagger Training Entity Terms and Conditions



Flagger Training Entity			
Entity Name:		Date of Application:	

Pursuant to Colorado Revised Statute (CRS) 43-5-308(2)(b), CDOT authorizes public and private entities to conduct flagperson (aka flagger) certification training. In adherence with CRS 43-5-308(2)(b), the application for **CDOT Flagger Training Entity Certification** shall be completed, submitted, and approved before an entity may conduct flagger training and flagger certification in the State of Colorado.

CDOT Flagger Training Entities (also referred to as entity) are required to recertify annually and must use the most recent versions of the required documents. The CDOT Flagger Training entity recertification shall be completed, submitted, and approved by the entities anniversary date so the entity may continue to conduct flagger training and flagger certification in the State of Colorado.

All flaggers in the State of Colorado shall be trained and certified per the CDOT Flagger Program rules.

These terms and conditions apply to the CDOT Flagger Program and are a required supplement to the **CDOT Flagger Training Entity Application** for certification and recertification.

CDOT Flagger Training Entity Terms and Conditions

PART 1 of this document defines entity requirements, terms, and conditions for; obtaining and maintaining certification in the program; providing flagger training, exams, certification, and reporting.

PART 2 of this document details the processes for expiration, denial, suspension, revocation, and/or resignation of an entity certification in the CDOT Flagger Training Program.

PART 3 of this document requires the entity read these terms and conditions, complete the required information on pages 1 and 11, initial all 11 pages in the lower right-hand corner of each page, then sign and date on page 11 for acceptance of the **CDOT Flagger Training Entity Certification Terms and Conditions**.

The entity shall submit the completed, signed, and initialed **CDOT Flagger Training Entity Terms and Conditions** with the initial certification and recertification applications, and as required by CDOT.

CDOT Flagger Program 2829 West Howard Place Denver, CO 80204	303-757-9664 dot_cdot_flagger@state.co.us https://www.codot.gov/safety/traffic-safety/traffic-operations-technology/flagger-program/main
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PART 1 – ENTITY REQUIREMENTS

PART 1A – Entity Certification in the CDOT Flagger Training Program

The entity and/or flagger instructor shall:

Apply for certification (initial application) and recertification (every subsequent annual application) in the CDOT Flagger Training Entity Program by submitting the following completed forms and supplemental documents:

- **CDOT Flagger Training Entity Certification Application**
- **CDOT Flagger Training Entity Terms and Conditions**
- **CDOT Flagger Instructor Agreement** – separate agreements are required for each Flagger Instructor
- Valid Flagger Instructor Certification for each Flagger Instructor
- Valid Flagger Certification for each Flagger Instructor

If approved, the entity will receive a copy of their approved certification from CDOT which authorizes entities to administer flagger training and flagger certification.

This program includes training and certifying flaggers, which may or may not be limited to an entity’s own employees.

Entity certification and recertification authorization granted by CDOT is valid for one (1) year unless otherwise suspended and/or revoked by CDOT, or an entity resigns from the program, or an entity lets their certification expire. Recertification in the program shall be applied for annually by the entity’s due date. The due date can be found on the entity’s approved certification/recertification form.

Designate a representative to be the main point of contact for the CDOT Flagger Program.

Comply with all federal, state, and local municipality laws, mandates, regulations, and codes.

PART 1B – Flagger Instructor Requirements

The entity and/or flagger instructor shall:

Employ at least one CDOT approved flagger instructor.

All Flagger Instructors shall:

- Maintain a valid CDOT or CDOT approved Flagger Instructor certification.
- Maintain a valid CDOT or CDOT approved Flagger certification
 - Due every 2 years.
 - Flagger Instructors cannot be trained and certified by their own entity or their own entity’s instructors.
 - Flagger Instructors cannot train and certify themselves.
 - Flagger Instructors must pass the written flagger exam with a score of 90% or better.
- Sign and adhere to the CDOT Flagger Instructor Agreement.
- Conduct at least one flagger training and certification class per year.

PART 1C – Flagger Program Records

The entity and/or flagger instructor shall:

Retain all flagger training records for five (5) years and submit copies of training, testing, and certification records as required and requested by the CDOT Flagger Program.

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Notify CDOT of any changes to the following information within fourteen (14) days: designated representative, entity contact information (address, phone, email), and flagger instructor(s). These changes must be submitted to the CDOT Flagger Program using the **Entity Change Form**.

Submittals for adding new a Flagger Instructor to your Entity must be accompanied with a completed Flagger Instructor Agreement and a copy of their Flagger Instructor certification and Flagger certification.

Flagger Instructors are not allowed to train and certify flaggers until they have been approved by the CDOT Flagger Program.

Allow CDOT or CDOT representative(s) to perform audits, with or without notification, of the Entity Flagger Program records.

PART 1D – Rules for all Flagger Training and Certification Formats in Colorado

The entity and/or flagger instructor shall:

Use one of the following flagger program training options for flagger training and certification:

- Colorado Department of Transportation (CDOT), or
- American Traffic Safety Services Association (ATSSA)*, or
- National Safety Council (NSC)*

* Entity must be registered with and certified by ATSSA and/or NSC to use their materials.

Follow the current Federal Highway Administration Manual on Uniform Traffic Control Devices (MUTCD), Part 6 requirements and amendments (if applicable).

Instruct flagger students that they shall follow the current CDOT Standard Specifications on contract work awarded by CDOT and when working within the CDOT right-of-way (ROW).

CDOT Standard Specifications can be found at <https://www.codot.gov/business/designsupport/cdot-construction-specifications>, Section 630.

Schedule and notify CDOT of upcoming flagger training and certification classes.

- The flagger student to flagger instructor ratio is 20:1.

Entities must notify flagger students of the cost of the flagger training course before the class begins (if applicable).

Work Reimbursement Agreements

Entities can enter into Work Reimbursement Agreements with flagger students/flaggers to help defray the cost of flagger training. Work Reimbursement Agreements are optional, as they may not work for all entities. Entities are responsible for creating their own Work Reimbursement Agreements.

Entities that have work reimbursement requirements must have a Work Reimbursement Agreement (herein referred to as Agreement/s) in writing and in place with each flagger student prior to attending a flagger class. The Agreement must include what work

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requirements the student must fulfill to receive their 2-year flagger certification card at no monetary cost to the flagger. The Agreement must also include the cost of the flagger class if the flagger changes their mind and decides that they want to pay for the flagger class to obtain their flagger certification card without fulfilling the work requirements defined in their Agreement.

Entities that enter into Work Reimbursement Agreements shall issue flaggers either a 30-day temporary flagger certification or 2-year flagger certification card.

Flaggers that have agreed to work reimbursement requirements in their Agreement must fulfill the work requirements or pay for their flagger class themselves. Once either of these requirements has been fulfilled, the Entity must provide the flagger with their 2-year flagger certification card immediately.

If a flagger is issued a 30-day temporary flagger certification but does not fulfill their Work Reimbursement Agreement or pay for their flagger training, the entity is not required to provide the 2-year flagger certification card.

See PART 1H – Flagger Training Reporting section for Work Reimbursement Agreement reporting requirements.

Verify that flagger students:

- Are at least 18 years of age.
 - Verify age using valid government-issued photo identification, i.e., driver's license, state-issued identification card, passport, military ID card, or other valid government-issued identification.
- Use their legal name on their flagger certification card.
- Meet the qualifications as outlined in Section 6E.01 of the current MUTCD.

Allow CDOT or CDOT representative(s) to perform audits of all forms of flagger training classes and flagger certification exams at no cost to CDOT.

CDOT approval shall be obtained for online flagger training and certification classes before an entity can begin using the online format and after updates to course material have been made.

PART 1E – CDOT Flagger Training Course (this section does not apply to ATSSA and NSC)

The entity and/or flagger instructor shall:

Administer the CDOT Flagger course and exams using the most current versions of the following materials:

- CDOT Flagger Class Agenda and Syllabus
- CDOT Flagger Training Manual
- CDOT Flagger Training Manual Slideshow (optional)
- CDOT Flagger Training Video
- MUTCD
- Written and practical exams and answer keys
- Course evaluation form
- CDOT Flagger Certification cards

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The CDOT Flagger Training and Certification course is designed to last approximately 4 hours. Smaller class sizes may not need the entire 4-hours, but all flagger classes must cover all flagger class content per the Terms and Conditions and the CDOT Flagger Class Agenda and Syllabus.

Administer flagger certification training and verify students:

- Completed the flagger training course within seven (7) business days of testing.
- Have read and understand the training materials.
- Understand the safety hazards of flagging.
- Appear to be capable of performing flagger activities, such as standing for long periods of time, able to use their arms and legs for appropriate flagger duties, able to determine and use an escape route in case of emergency, understands flagger duties, etc.

PART 1F – Flagger Exams (some items may not apply to ATSSA and NSC)

The entity and/or flagger instructor shall:

Ensure that a certified flagger instructor is physically present throughout the entire practical demonstration and written exam processes to ensure that students are not cheating or talking.

- Instructors shall not help students during the written and practical exams, although they can clarify questions from students regarding exam questions if there is confusion.
- Instructors should report concerns regarding the legitimacy of materials to CDOT immediately so they can be addressed and/or corrected.

Maintain the confidentiality of the flagger exams and answer keys, both blank and completed.

- No cell phones or cameras shall be used by the students during the exam processes.
- Exam materials shall be distributed immediately prior to the testing session and collected immediately following the testing.
- Students are not allowed to retain originals, copies, or pictures of flagger exams.

Use the latest versions of the CDOT Flagger Training written and practical demonstration exams, answer sheets, and course evaluation forms. These documents shall not be altered by anyone except for the CDOT Flagger Program.

Administer flagger certification practical demonstration exam and verify students:

- Have demonstrated proper flagging techniques for the hands-on practical exam*.
 - Books and notes are not allowed during the practical demonstration exam.
 - Instructors will record each student's practical exam skills as Yes or No on the CDOT Flagger Demonstration Exam sheet.
 - Students must pass all aspects of the practical demonstration exam.
 - Students are only allowed to take the practical demonstration exam one time. If they do not pass, they must retake the Flagger Training course.

* The hands-on practical demonstration exam does not apply to online flagger training. The online training must include pictures or an interactive way for students to choose and/or demonstrate correct flagging procedures and techniques.

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Administer flagger certification exams and verify students:

- Have passed the written flagger exam with a score of 80% or better. Flagger Instructors are required to pass the written flagger exam with a score of 90% or better.
 - The written exam is open book and open notes.
 - Flagger Instructors shall give students exam one (1), two (2), or three (3), and shall alternate exams so students sitting adjacent to one another are not taking the same exam.

Allow a flagger student to retest one time if they fail the written exam.

- A flagger student cannot retake the same written exam but instead shall take an alternate exam on their second attempt.
- The second exam shall be taken on the same day, or within seven (7) business days of the flagger class.
- If the flagger student fails a second time, they will need to retake the Flagger Training course and exams.

Grade Flagger Exams:

- Written exams need to be graded by clearly. If an answer is incorrect, mark the correct answer with an “X” in red pen/pencil.
- Calculate the written exam score and record the number of incorrect answers and the grade in designated boxes on the **Flagger Exam Answer Sheet**.
- Record all flagger exam results (including failed exams) and required information on the CDOT Flagger Class Roster.
- Administer and collect course evaluations.

PART 1G – Flagger Certification (some items may not apply to ATSSA and NSC certifications)

The entity and/or flagger instructor shall:

Use the most recent version of the CDOT Flagger Certifications available.

- Entities request flagger certification cards via email, and must provide their entity name, estimated number of flagger certification cards needed for 6-12 months, verify their street address for cards are sent via FedEx, or their PO Box for cards sent via USPS.
- Entity personnel may also pick up flagger certification cards from the CDOT Headquarters building but must coordinate with the CDOT Flagger Program as to when they would be available for pick up.

Flagger certification cards are the sole property of CDOT. Blank certification cards shall not be copied, duplicated, or used as a template. Violation is grounds for revocation from the CDOT Flagger Training Program.

The entity is allowed to make copies of issued flagger certification cards for their own records, for proof of flagger certification on construction and maintenance jobs, and for submission to the CDOT Flagger Program for reporting purposes.

2-Year Flagger Certification Cards

Flagger Instructors shall issue flagger certifications within 48-hours * to flagger students who successfully pass the written and practical flagger exams. Flagger certifications are valid for two (2) years and temporary flagger certifications are good for 30-days. Flagger

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certification cards are valid for two (2) years and shall include the following information, see the next cell for issuance of 30-day temporary flagger certifications:

- Printed legibly or typed on the front of the card – Date Issued, Expiration Date, Flagger Name.
 - The date issued must match the date the student took and passed the exams.
 - The expiration date must be two (2) years from the date issued.
 - The name on the flagger certification card must match their legal name on the flagger’s government-issued identification.
- Printed legibly or typed on the back of the card – Certifying Entity Expiration Date, Certifying Entity Name, Instructor’s (aka Proctor’s) Name.
- Flagger and Flagger Instructor signatures in the appropriate boxes.

Flagger certification cards shall not be issued prior to completing the required flagger training class and passing the exams. If flagger training and exam requirements have not been met prior to issuing flagger certifications, CDOT will immediately suspend the entity and flagger instructor from the CDOT Flagger Training Program.

NOTE: The Flagger Instructor has the ultimate judgement on issuing flagger certification cards but must be aware of prohibitions of discrimination per Title VII and Title II of the Civil Rights Act of 1964: Title VII prohibits discrimination against employees and applicants on the basis of race, color, sex (including pregnancy, sexual orientation and gender identity), national origin, and religion.

If a Flagger Instructor has any questions regarding issuance of a flagger certification card, please email or call the CDOT Flagger Program at [dot cdoflagger@state.co.us](mailto:dot_cdoflagger@state.co.us) or (303) 757-9664.

* Entities which require membership or being part of a cooperative (co-op) are not held to the 48-hour requirement for issuance of flagger certifications, but instead must follow their contracts with their members. Such entities must make this request to CDOT upon application.

30-Day Temporary Flagger Certifications

CDOT will provide entities with a temporary flagger certification template that can be used by entities in succession with the 2-year flagger certification cards. The use of 30-day temporary flagger certifications are optional, and if used, shall be issued upon flagger students completing and passing the flagger class, written exam, and practical demonstration exam. Only one 30-day temporary flagger certification is allowed per flagger.

30-day temporary flagger certifications are allowed to be used in the following circumstances:

- When the 2-year flagger certification cards cannot be issued or will not be received by the student within 48 hours.
- The flagger student has signed a Work Reimbursement Agreement.

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If a 30-day temporary flagger certification is provided to a flagger, the entity must provide the 2-year flagger certification card before the 30-day temporary flagger certification expires, unless the flagger has not fulfilled the terms of their Work Reimbursement Agreement.

30-day temporary flagger certifications will be dated as follows:

- “Date Issued” is the date the flagger student passed the written and demonstration exams.
- The expiration date is 30 days from the date of issuance. The expiration date will not be displayed on the 30-day temporary flagger certification, but the statement of when the temporary flagger certification expires will be displayed.
- When a 30-day temporary flagger certification is issued, the flagger class roster will reflect the flagger certification date (aka date issued), and the expiration date will be 2-years from the date issued. Do not use the 30-day expiration date on the roster.

Inform flaggers that they must:

- Maintain the flagger certification card on their person while engaged in flagging activities.
- Not engage in flagging activities with an expired or revoked card.
- Follow the rules for flagging per the MUTCD and the CDOT Flagger Training Manual.

Replacement of Flagger Certifications

- An entity can replace lost or damaged flagger certification cards as long as the flaggers certification is still current.
- The entity must provide a copy of the reissued flagger certification card to CDOT.
- If an entity charges a flagger for a replacement flagger certification card, they must provide a copy of the receipt to CDOT.

PART 1H – Flagger Training Reporting

The entity and/or flagger instructor shall:

Submit flagger class records per the following requirements.

All flaggers trained and certified to work in Colorado must be reported to CDOT per state law (CRS) 43-5-308.

ATSSA and NSC Flagger Reporting Requirements

When using ATSSA or NSC materials for flagger training and certification, the entity shall submit required flagger student information within seven (7) business days of teaching each flagger class. The required information is listed in the **CDOT Flagger Class Roster** spreadsheet (MS Excel format) as provided on the CDOT Flagger Program website. CDOT must receive separate Rosters for each flagger class taught. The Rosters must be in the format provided by CDOT, no alterations allowed, and must be submitted in MS Excel format. This documentation is part of the entity’s annual recertification.

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PART 1 – ENTITY REQUIREMENTS

CDOT Flagger Reporting Requirements

When using CDOT materials for flagger training and certification, the entity shall submit copies of the following documentation within seven (7) business days of teaching each flagger class *. If submitting documentation via email, send one email for each flagger class (unless your email has size limitations). This documentation is part of the entity's annual recertification.

- **CDOT Flagger Class Roster** spreadsheet (MS Excel format) as provided on the CDOT Flagger Program website.
 - A separate roster is required for each flagger class taught.
 - Rosters must be in the format provided by CDOT (no alterations allowed).
 - Rosters must be submitted in MS Excel format.

Rosters shall have the following naming convention:

YYYY-MM-DD (class date) Entity Name ** AM or PM (only use AM or PM if you have more than one class in a single day) Flagger Instructor name

Example 1: *2022-12-28 Flaggers-R-Us AM Jill Doe*

Example 2: *2022-12-28 Flaggers-R-Us Jill Doe*

- **Flagger student documentation**
 - Submit one PDF document for each student.
 - All pages of each students PDF must be legible, upright, and in the following order:
 - Written flagger exam. Also include failed exam/s (if applicable).
 - Practical demonstration exam. Also include failed exam (if applicable).
 - Flagger certification/s (not applicable for students that do not pass both exams):
 - 2-year flagger certification card (front and back sides), and
 - 30-day temporary flagger certification (if applicable).
 - Work Reimbursement Agreement (if applicable), completed and signed by the Entity and the flagger student.
 - Flagger course evaluation.
 - Receipt for flagger training if the student has been charged.

Student PDF document names shall have the following naming convention:

YYYY-MM-DD (class date) Entity Name** AM or PM (only use AM or PM if you have more than one class in a single day) students name

Example 1: *2022-11-01 Flaggers-R-Us John Smith*

Example 2: *2022-11-01 Flaggers-R-Us AM John Smith*

Example 3: *2022-11-01 Flaggers-R-Us PM Jane Smith*

* Entities which require membership or being part of a cooperative (co-op) are not held to the seven (7) business day reporting requirement for issuance of flagger certifications, but instead need to follow their contracts with their members. Such entities must make this request to CDOT upon application. These entities will be required to report their flagger training within four (4) weeks of each flagger class.

** Entities with long names are allowed to use abbreviations.

PART 2 – EXPIRATION, DENIAL, SUSPENSION, REVOCATION, AND/OR RESIGNATION OF ENTITY CERTIFICATION

Part 2 and its subsections details the processes for expiration, denial, suspension, revocation, and/or resignation of an entity certification. The provisions of § 24-4-104, C.R.S. shall apply to the appeal from CDOT’s denial of an entity certification, denial of renewal, revocation, or immediate suspension.

PART 2A – EXPIRATION OF ENTITY CERTIFICATION

Expiration is when an entity’s flagger training certification has lapsed.

An entity has a 15-day grace period after their CDOT Flagger Training Entity certification/recertification due date to submit for recertification.

If required submittals are not received by CDOT by the end of the grace period, the entity’s flagger training certification is considered expired, and CDOT will immediately revoke the entity. CDOT will not accept or consider objections by the entity.

The notification of entity expiration and revocation from the CDOT Flagger Program will be mailed via USPS Certified Mail or FedEx’s Direct Signature option.

Upon revocation of the entity’s certification in the CDOT Flagger Training Program, the entity shall:

- Return all unused flagger certification cards to the CDOT Flagger Program within seven (7) business days.
- Cease using and destroy all unused flagger exams, answer keys, and blank answer sheets immediately.

If an entity is interested in reinstatement to the CDOT Flagger Training Entity Program after revocation, see PART 2F for application conditions.

PART 2B – DENIAL OF ENTITY CERTIFICATION/RECERTIFICATION

Denial is when an entity applies for certification and/or recertification, and the CDOT Flagger Program does not accept the application.

An entity certification/recertification application may be denied for multiple reasons. The entity will have two opportunities to resubmit their complete application and required documentation. If, after two attempts the submittals are not complete, the application for certification will be denied, or the recertification will not be approved, and CDOT will immediately revoke the entity. CDOT will not accept or consider objections by the entity.

Some potential reasons for denial include, but are not limited to:

- The entity does not meet minimum qualifications.
- The entity does not agree to the terms of this program.
- The entity submits incomplete application information.
- The entity submits false information.
- The entity does not have at least one CDOT approved flagger instructor.

CDOT will send a notice of denial to the entity via USPS Certified Mail or FedEx’s Direct Signature option.

PART 2C – SUSPENSION OF ENTITY CERTIFICATION

Suspension is the temporary prevention of the entity’s and/or instructor’s authorization to perform flagger training and certification.

An entity certification will be suspended if the entity does not meet the terms and conditions of this program. The entity will have an opportunity to submit data, views and arguments to contest and potentially reinstate their certification in the CDOT Flagger Training Program.

During the suspension period, the entity shall not perform flagger training and certification.

A suspension is temporary, but the entity’s certification may be revoked if requirements are not met.

An instructor certification will be suspended if the instructor does not meet the terms and conditions of this program. The instructor will have an opportunity submit data, views and arguments to contest and potentially reinstate their ability to train and certify flaggers in the CDOT Flagger Training Program.

During the suspension period, the instructor shall not perform flagger training and certification.

A suspension is temporary, but the instructor’s certification may be revoked if requirements are not met.

CDOT will send a notice of suspension to the entity or instructor via USPS Certified Mail or FedEx’s Direct Signature option.

The notice of suspension from the CDOT Flagger Program will state the issue(s), the action(s) the entity or instructor needs to take to resolve the issue(s), a due date for the resolution(s), etc.

If the entity or instructor wishes to retain their certification in the CDOT Flagger Training Entity Program, they shall respond to the CDOT letter of suspension by the due date stated in the letter.

The entity’s or instructor’s response must address all issues and questions and provide all required documentation.

If the entity does not provide the required information and documentation to CDOT by the due date, then the entity’s certification will be revoked. See PART 2D – REVOCATION OF ENTITY CERTIFICATION.

If an instructor does not provide the required information and documentation to CDOT by the due date, then the instructor’s certification will remain suspended, and they will not be allowed to train and certify flaggers until the issue(s) have been rectified.

Once the entity or instructor has responded to the notice of suspension, CDOT will review the responses and documentation.

CDOT will issue a final written decision within 30 days of receipt of the entity’s and/or instructor’s response.

PART 2C – SUSPENSION OF ENTITY CERTIFICATION

CDOT’s decision can lift the suspension, allow probationary reinstatement with conditions, or revoke the entity’s flagger training certification. See PART 2D for the revocation process for an entity’s certification.

A flagger instructors training status can be reinstated with probationary and/or retraining conditions as specified by CDOT.

The final decision from the CDOT Flagger Program will be mailed via USPS Certified Mail or FedEx’s Direct Signature option.

PART 2D – REVOCATION OF ENTITY CERTIFICATION

Revocation is the immediate cancellation of the entity’s certification in the CDOT Flagger Training Entity Program.

An entity certification can be revoked if the entity does not meet the terms and conditions of this program. The revocation status would follow the suspension phase unless otherwise stated.

Upon revocation of the entity’s certification in the CDOT Flagger Training Program, the entity shall:

- Return all unused flagger certification cards to the CDOT Flagger Program within seven (7) business days.
- Cease using and destroy all unused flagger exams, answer keys, and blank answer sheets immediately.

CDOT will send a notice of revocation to the entity via USPS Certified Mail or FedEx’s Direct Signature option.

See PART 2F for information regarding the application for recertification after a revocation.

PART 2E – RESIGNATION OF ENTITY CERTIFICATION

Resignation is the voluntary relinquishment of the entity’s participation in the CDOT Flagger Training Program.

The resignation of an entity’s certification shall be sent in writing from Entity to the CDOT Flagger Program.

Upon resignation, the entity shall not conduct flagger training and certification.

Upon the resignation of the entity’s certification in the CDOT Flagger Training Program, the entity shall:

- Return all unused flagger certification cards to the CDOT Flagger Program within seven (7) business days.
- Cease using and destroy all unused flagger exams, answer keys, and blank answer sheets immediately.

PART 2F – APPLICATION FOR RECERTIFICATION AFTER REVOCATION

If an entity wants to re-enter the CDOT Flagger Training Certification Program after revocation, the entity shall wait a minimum of one (1) year to re-apply for recertification.

If CDOT grants an entity recertification after revocation, the entity’s recertification will have a probationary period of six (6) months. During the probation period, the entity must submit all class documentation upon completion of each class for reporting and auditing purposes and provide flagger class schedules to CDOT so CDOT can perform announced and/or unannounced class audit(s).

If the entity does not pass the audit(s), their CDOT Flagger Training Program certification will be permanently revoked. The entity will not be allowed to apply for certification/recertification in the CDOT Flagger Program and can no longer train and certify flaggers in the State of Colorado.

The notification of entity revocation from the CDOT Flagger Program will be mailed via USPS Certified Mail or FedEx’s Direct Signature option.

PART 3 – ACCEPTANCE OF THE CDOT FLAGGER TRAINING ENTITY CERTIFICATION TERMS AND CONDITIONS

This page must be signed by using either the Adobe Acrobat Certificates “Digitally Sign” feature or by signing a hard copy, scanning, and saving as an Adobe PDF. If neither of these signature options is possible, this form will need to be printed, signed, and mailed to our office. Please ensure that you retain a copy of this agreement for your records.

Entity Designated Contact/Representative

Name: _____	Phone: _____
Title: _____	Email: _____
Signature: _____	Date: _____